Employment Opportunity

Position Title	Bus Driver/s (On call)
Wage range	Commensurate on qualifications & experience
Location	Stzuminus Schools, Ladysmith, BC
Reporting to	Transportation Lead
Weekly schedule	Monday - Friday
Hours/Day	6:00 am to 8:00 am, and 2:30 pm to 4:30 pm
Employment type	October 2026 – June 2027

Stz'uminus Education Society

We provide learning opportunities for all ages, from infancy through to elder years, through our dynamic and integrated programs: Nutsuumat Lelum, Stz'uminus Primary School, Stz'uminus Community School, Post-Secondary & Continuing Education, Land-based Learning, Year 13/adults, Career Planning and job readiness.

Position summary

We are looking for Bus Driver/s (on call) who will support staff, students and the community through the safe operation of the school bus according to a set daily schedule, and ensuring all passengers are safely transported to and from schools and other destinations within the expected timelines.

The position

- Operating School Busses to safely transport passengers on designated routes at specific times in accordance with established policies, procedures, regulations and codes, as follows:
- Carrying out daily pre-trip and post trip inspections.
- Maintaining daily vehicle records.
- Always maintaining cleanliness of vehicles, this includes the washing of exterior and sanitization of the interior of the bus.
- Reporting all vehicle deficiencies and safety hazards promptly to the Transportation Lead.
- Maintaining safety standards and reporting hazardous conditions or situations.
- Replenishing fuel and oil as required.
- Communicating with Transportation Lead at check in times and are prepared and ready to go.
- Communicating to students so they are aware of the rules and their responsibilities as passengers.
- Managing passenger behavior using professional judgement to resolve issues and in accordance with district policies and procedures; Communicating immediately to the supervisor any unusual circumstances or incidents and referring to a supervisor for guidance when needed.
- Receiving complaints from parents, teachers and principals in a professional and courteous manner

and relaying those messages to the Transportation Lead.
- Ensuring that equipment and supplies used to perform duties are stored and maintained in a neat and orderly manner.
- Submitting reports of damages or other requirements for repair in assigned areas. Maintaining accurate written records as required.
- Attending meetings and training sessions to maintain current working knowledge of managing student behavior, handling fire extinguishers, SES operational and safety policies and procedures.
- Ensuring that First Aid Level 1 certification is maintained.
- Maintaining confidentiality in all matters pertaining to SES.
- Other tasks that maybe assigned by Transportation Lead or designate

What you bring

- Grade 12 diploma, or equivalent,
- Supplemented First Aid Level I.
- A minimum of 3 recent years of related experience is required.
- A valid Class 1 or 2 BC Driver's License and three years accident/violation free driving record.
- Proven ability to determine, judge and select appropriate courses of action in accordance with established policies and procedures.
- Understanding and awareness of cultural diversity.
- Working knowledge of WHMIS and WorkSafe BC occupational health and safety regulations and the demonstrated ability to work in a manner that recognizes personal safety and the safety of others.
- Ability to explain complex or simple instructions or information clearly to others.
- Proven ability to operate a school bus in a safe and responsible manner.
- Proficient knowledge of highway, school bus regulation, safety regulation, scheduling systems and procedures.
- Proficient knowledge of how to deal with students and students with special needs.
- Proficient knowledge of equipment cleaning standards and procedures.
- Awareness of Trauma informed wellness for self and others
- Able to pass a Criminal Record Check and Vulnerable Sector Screening.

To explore how we might work together,
we invite your application via ***careers@stzuminus.com***
Open until filled *(only shortlisted candidates will be contacted for an interview)*