**Employment Opportunity**

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| Position Title | Early Childhood Educator Assistant (On call) |
| Wage range | Commensurate on qualifications & experience |
| Location | Shell Beach road, Ladysmith BC |
| Reporting to | Early Learning Lead |
| Weekly schedule | Monday - Friday |
| Hours/Day | Flexibility required based on work demands |
| Employment type | Casual/On call employment |

**Stz'uminus Education Society**

We provide learning opportunities for all ages, from infancy through to elder years, through our dynamic and integrated programs: Nutsuumat Lelum, Stz'uminus Primary School, Stz'uminus Community School, Post-Secondary & Continuing Education, Land-based Learning, Year 13/adults, Career Planning and job readiness.

**Position summary**

SES is looking for Early Childhood Educator Assistant (On call). This position will support staff, children and the community through planning and developing age-appropriate programs to enhance the cognitive, physical, social, and emotional develop according to Nutsumaat Lelum's program statement and philosophy. This is an **on-call position**, with work assignments based on operational needs and the need to provide coverage for team members who are absent.

**The position**

- Works as a part of a team with all staff members under the direction of the Program coordinator
- Seek and accept guidance from the Early childhood Educators in the program
- Support early childhood educators in carrying out programs that promote the physical, cognitive, emotional and social development of children
- Assist in all areas of curriculum planning and implementation.
- Assists with the program planning and sharing of cultural information, recruiting of community member resources to enhance the program being offered.
- Assists with supervising of the children at play, role modeling appropriate behavior and positive adult relationships.
- Engage children in activities by telling stories, teaching songs and preparing crafts
- Prepare snacks and arrange rooms or furniture for lunch and rest periods
- Participates in daily routines, duties, e.g. clean-up, toileting including diapering, lunchtime, and outdoor play.
- Submit written observations on children to early childhood educators or supervisors

- Maintain daycare equipment and assist in housekeeping and cooking duties
- Attend staff meetings to discuss progress and problems of children
- Attends and participates in workshops and classes to build on knowledge that will enhance skills and abilities.
- Reads and records information in the daily logbook for each room.
- Maintains a high standard of professional ethics in relationships with children, parents and other members of the staff and community.

**What you bring**

- Successfully completed at least one course of a basic early childhood education training program in Child development, guidance, health and safety or nutrition through an educational institution
- Must be willing to further their education in the field of Early Childhood Education with the "addition of a basic early childhood education training program through an educational institution that is recognized by Childcare licensing within the time allocated on their Certificate to practice
- Valid First Aid certificate as required by Childcare Licensing
- Lift and/or move between 10 pounds up to 30 pounds.
- Frequent combinations of sitting, climbing, standing, walking, balancing, bending, crouching, Kneeling, and crawling
- Ability to adjust and participate in indoor and outdoor activities and environments
- Able to handle exposure to; high noise levels, bodily fluids, infectious illness/diseases
- Awareness of Trauma informed wellness for self and others
- Successful Criminal record check

***To explore how we might work together,***
*we invite you to send in your application and cover letter via* ***careers@stzuminus.com***
***Open until filled*** *(only shortlisted candidates will be contacted for an interview)*